



Financial Assistance Application Form (English)

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Approvals

- Committee Approval: Nonclinical Policy Review Team - Revenue Cycle approved on 12/21/2023
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 - Signature: John A Beaman, Chief Financial Officer signed on 12/21/2023, 4:19:01 PM
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Revision Insight

| | |
|-------------------------|--|
| Document ID: | 14597 |
| Revision Number: | 0 |
| Owner: | Amy Miller, Director, Revenue Cycle Compliance |
| Revision Official Date: | 12/21/2023 |

Revision Note:

Updated financial assistance application. Has new fields for DOS and Encounter to help staff locate the encounters to apply Financial Assistance to. Approved by the Non-Clinical RevCycle Policy Reivew Committee on 7/26/2023. Needs to be connected to policy 11927 (Compliance)



Charity Care/Financial Assistance Application Form – confidential

Please fill out all information completely. If it does not apply, write “NA.” Attach additional pages if needed.

SCREENING INFORMATION

Do you need an interpreter? **Yes** **No** *If Yes, list preferred language:*

Has the patient applied for Medicaid? **Yes** **No**

Does the patient receive state public services such as TANF, Basic Food, or WIC? **Yes** **No**

Is the patient currently homeless? **Yes** **No**

Is the patient’s medical care need related to a car accident or work injury? **Yes** **No**

PLEASE NOTE

- We cannot guarantee that you will qualify for financial assistance, even if you apply.
- Once you send in your application, we may check all the information and may ask for additional information or proof of income.
- Within 21 calendar days after we receive your completed application and documentation, we will notify you if you qualify for assistance.

PATIENT AND APPLICANT INFORMATION

| | | | |
|---|-------------------------|--|--|
| Patient first name | Patient middle name | Patient last name | |
| <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other (may specify) _____ | Birth Date | <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Legally Separated <input type="checkbox"/> Widow <input type="checkbox"/> Widower | Patient Social Security Number (optional) |
| Facility: | Date of Service | Encounter Number | Preferred Contact Method: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Mail |
| Person Responsible for Paying Bill | Relationship to Patient | Birth Date | Social Security Number (optional) |
| Mailing Address _____ _____ | | | Main contact number(s) () _____ () _____ |
| City | State | Zip Code | Email Address: _____ |
| Employment status of person responsible for paying bill | | | |
| <input type="checkbox"/> Employed (date of hire: _____) <input type="checkbox"/> Unemployed (how long unemployed: _____) <input type="checkbox"/> Self-Employed <input type="checkbox"/> Student <input type="checkbox"/> Disabled <input type="checkbox"/> Retired <input type="checkbox"/> Other (If Other Please Explain): _____ | | | |

FAMILY INFORMATION

List family members in your household, including you. “Family” includes people related by birth, marriage, or adoption who live together.

FAMILY SIZE _____

| Name | Date of Birth | Relationship to Patient | If 18 years old or older: Employer(s) name or source of income | If 18 years old or older: Total gross monthly income (before taxes): | Also applying for financial assistance? |
|------|---------------|-------------------------|--|--|---|
| | | | | | Yes / No |
| | | | | | Yes / No |
| | | | | | Yes / No |

Attach additional page if needed

All adult family members' income must be disclosed. Sources of income include, for example:

- Wages - Unemployment - Self-employment - Worker's compensation - Disability - SSI - Child/spousal support - Work study programs (students) - Pension - Retirement account distributions - Other (please explain _____)

INCOME INFORMATION

REMEMBER: You must include proof of income with your application.

You must provide information on your family's income. Income verification is required to determine financial assistance.

All family members 18 years old or older must disclose their income. If you cannot provide documentation, you may submit a written signed statement describing your income. Please provide proof for every identified source of income.

Examples of proof of income include:

- A "W-2" withholding statement; or
- Current pay stubs (3 months); or
- Last year's income tax return, including schedules if applicable; or
- Written, signed statements from employers or others; or
- Approval/denial of eligibility for Medicaid and/or state-funded medical assistance; or
- Approval/denial of eligibility for unemployment compensation.

If you have no proof of income or no income, please attach an additional page with an explanation.

EXPENSE INFORMATION

We use this information to get a more complete picture of your financial situation.

Monthly Household Expenses:

| | | | |
|---------------------|---|------------------|----------|
| Rent/mortgage | \$ _____ | Medical expenses | \$ _____ |
| Insurance Premiums | \$ _____ | Utilities | \$ _____ |
| Other Debt/Expenses | \$ _____ (child support, loans, medications, other) | | |

ADDITIONAL INFORMATION

Please attach an additional page if there is other information about your current financial situation that you would like us to know, such as a financial hardship, excessive medical expenses, seasonal or temporary income, or personal loss.

PATIENT AGREEMENT

I understand that Adventist Health may verify information by reviewing credit information and obtaining information from other sources to assist in determining eligibility for financial assistance or payment plans.

I affirm that the above information is true and correct to the best of my knowledge. I understand if the financial information I give is determined to be false, the result may be denial of financial assistance, and I may be responsible for and expected to pay for services provided.

Signature of Person Applying

Date

[For Questions, Please Call \(844\) 827-5047](tel:8448275047)

[Return Completed Form by Mail To:](#)
Adventist Health, Attn: Patient Access
726 4th Street
Marysville, CA 95901

OR

[Return Completed Form by Email To:](mailto:AHFinAsst@AH.org)
AHFinAsst@AH.org