



Title: Private Pay, Payment Plan, & High Medical Costs Discount Policy	Number: Page: 1 of 2
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	Effective Date: 04/2015
Approved By CEO, CFO	Revision Dates: 05/2012, 2/2013, 03/2014
Signature: _____ Date: _____	Review Dates: 02/2020,01/2022

PURPOSE
 To define discount structure for all private pay patients, and to work with patients on payment plans, in direct accordance with SB 1276, AB 532, and AB 1020, at Sonoma Valley Hospital.

POLICY
 All patients at Sonoma Valley Hospital that do not have health insurance benefits, have a High Deductible plan, high medical costs and/or elect not to use their health insurance to cover services rendered, are eligible to receive a discount according to the guidelines below.

RESPONSIBILITIES
 Patient Accounting Manager or the Director of Finance is responsible for administering and maintaining this policy.

PROCEDURE
 All qualifying patients, in accordance with “Policy” above, will receive a 30% (thirty percent) discount off total of charges. Patients with an out-of-pocket expense, following insurance payment, will be **eligible** for a 20% (twenty percent) prompt pay discount if paid in full before prior to collections.

Sonoma Valley Hospital offers payment plans for all patients, interest-free. Patients with a balance of \$500.00 (five hundred dollars) or less will need to resolve the account balance within 6 (six) months. Patients with a balance over \$501.00 (five hundred one dollars) will be extended the option to pay over 12 (twelve) consecutive months. Any circumstances outside of these re-payment guidelines will require approval of SVH management. A payment plan that is past due 60 days or greater will be referred to an outside collection agency.

Patients that are in need of further discounts should be informed of other options such as applying for government funded programs (ie. MediCal, CMSP, Covered California) and/or Sonoma Valley Hospitals Financial Assistance Program.

Exclusions: The following services and/or products are **excluded** from the discount policy:

- Skilled Nursing Facility, Monthly Share-of-Cost (SOC) payment
- Blood Alcohol Draws
- Lab Kit Draws
- Inpatient Rate (not medical necessity) Self-Pay
- PT, OT, ST, Wound Care (choosing to pay privately)



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Regulatory Requirements

Confidentiality of information and individual dignity will be maintained for all that seek charitable services. The handling of personal health information will meet all HIPAA requirements. In implementing this policy, SVH shall comply with all federal, state and local laws, rules and regulations that may apply to activities conducted pursuant to this policy.