



**POLICY TITLE: CHARITY CARE AND  
DISCOUNTED PAYMENT POLICY**

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<b>DEPARTMENT:</b> ADMITTING	<b>POLICY #:</b> AD-008 <b>ORIGINAL DATE:</b> 06/06 <b>REVISED DATE:</b> 02/20, 01/22, 5/24, 1/25
<b>REVIEWED &amp; APPROVED BY:</b> COO, GOVERNING BOARD	<b>APPROVED DATE:</b> 02/07, 03/20, 5/24, 1/25

### **OBJECTIVE**

Monterey Park Hospital (MPH) is committed to excellence in providing quality health care services to our communities with a team of compassionate and dedicated professionals, within a culturally rich and ethically appropriate environment.

In order to better serve the community and further our mission, MPH will accept a wide variety of payment methods and will offer resources to assist patients and responsible parties in resolving any outstanding balance. The hospital will treat all patients equitably, with dignity, respect and compassion, and, wherever possible, help patients who cannot pay for all or part of their care.

MPH recognizes that there are unfortunate occasions when a patient is not able to pay for their medical care, and in such situations we at MPH will adhere to applicable Federal, state, and local law. In this connection, the hospital has established guidelines pursuant to which patients may apply and, as appropriate, qualify for charity care or discount payment programs.

### **PURPOSE**

The purpose of this policy is to define the eligibility criteria for charity care and discount payment and provide administrative guidelines for the identification, evaluation, classification, and documentation of such programs. MPH will ensure that these policies are effectively communicated to those in need, that we assist patients in applying and qualifying for known programs of financial assistance, and that all policies are accurately and consistently applied. Furthermore, MPH will define the standard and scope of services to be used by our outside agencies that are collecting on our behalf, and we will obtain this agreement in writing to ensure that our policies are adhered to throughout the entire collection process.

### **DEFINITIONS**

**Charity Care** means 100% free medical care for services provided by MPH. Patients who are uninsured for the relevant, medically necessary services,



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who are ineligible for governmental or other insurance coverage, and who have family incomes at or below 400% of the Federal poverty level shall be eligible to receive Charity Care.

**Discounted Payment** means that the hospital shall limit the expected payment for medically necessary services for financially qualified patients to a discounted rate.

**Federal health care program** means any health care program operated or financed at least in part by the Federal government.

**Federal poverty level** means the poverty guidelines updated periodically in the Federal Register by the United States Department of Health and Human Services under authority of subsection (2) of Section 9902 of the United States Code.

**Partial Charity Care** means care at a discount rate for services provided by MPH. Patients who are uninsured or patients with high medical costs for the relevant medically necessary services and who have family incomes in excess of 400% of the Federal poverty level, will be eligible to receive Partial Charity Care in the form of a discount off inpatient and/or outpatients charges. The discounted payment policy shall also include an extended payment plan to allow payment of the discounted price over time (which payment plan shall be interest free). Expected discounted payment for services shall not exceed the amount that the hospital would expect, in good faith, to receive for providing services from Medicare or Medi-cal, whichever is greater.

**Patient's family** means: (1) for persons 18 and older, spouse, domestic partner, and dependent children under 21 (whether living at home or not); and (2) for persons under 18, parent, caretaker relatives, and other children under 21 of the parent or caretaker relative.

**Patient with high medical costs** means a person whose family income is at or below 400% of the Federal poverty level, and for this purpose **high medical costs** means either of: (1) annual out-of-pocket costs incurred by the patient at MPH that exceeds 10% of the patient's family income in the prior twelve months; or (2) annual out-of-pocket expenses that exceed 10% of the patient's family income, if the patient provides documentation of the patient's medical expenses paid by the patient or the patient's family in the prior twelve months; or (3) a lower level determined by the hospital in accordance with this policy. NOTE: A patient with high medical costs can



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include a person who receives a discounted rate from the hospital as a result of third-party coverage.

**Self-pay patient** means an individual who does not have any third-party health care coverage from either: (a) a third party insurer, (b) a Federal health care program, (including without limitation Medicare, Medi-Cal, California Children's Services program and TRICARE), (c) workers' compensation, (d) medical saving accounts, or (e) other coverage, for all or any part of the bill, including claims against third parties covered by insurance to which the AHMC hospitals are subrogated, but only if payment is actually made under such insurance.

**POLICY**

MPH is committed to treating uninsured patients and patients with high medical costs who have financial needs with the same dignity and consideration that is extended to all of its patients. MPH considers each patient's ability to pay for his or her medical care and, as appropriate, extend Charity Care or Discount Payment to eligible patients. This policy is intended to implement and fully comply with applicable Federal, state, and local laws (including without limitation California Health and Safety Code Section 127400 *et seq.*) and any regulations promulgated thereunder (collectively, "Applicable Law"), and shall be construed in such manner as to do so. In the event of any inconsistency between the provisions of this policy and mandatory provisions of Applicable Law, the provisions of Applicable Law shall apply. Where provisions of this policy are different than those mandated by Applicable Law, but are nonetheless permitted by Applicable Law, the provisions of this policy shall control.

**Responsibilities of MPH to Communicate With Patients**

MPH will have a means of communicating the availability of Charity Care and Discounted Payment Programs to all patients.

Patients will be provided with a statement that if the patient does not have health insurance coverage the patient may be eligible for Medicare, Medi-Cal, Hospital Presumptive Eligibility, coverage offered through the California



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Health Benefit Exchange (Covered California), California Children's Services program, other governmental programs, or charity care, and that these applications will be provided to admitted patients prior to discharge or to patients receiving emergency or outpatient care at the time of service. The hospital shall also provide patients with a referral to a local consumer assistance center housed at legal services offices.

If a patient lacks or has inadequate, insurance, and meets certain low- and moderate-income requirements, the patient will be informed that the patient may qualify for Charity Care or Discounted Payment programs. Patients will also be provided with the name and telephone number of a hospital employee or office from whom or which the patient may obtain information about the hospital's Charity Care and Discounted Payment policies, and how to apply for that assistance.

**Applications**

Patients may apply (or reapply) for financial assistance at any time in the collection process including, but not limited to, after collection agency placement. If a patient applies, or has a pending application, for another health care coverage at the same time the patient applies under the hospital's charity care policies, neither application shall preclude eligibility for the other program.

For purposes of determining eligibility for Charity Care, documentation of assets may include information on all monetary assets, but shall not include statements on retirement or deferred compensation plans qualified under the Internal Revenue Code, or nonqualified deferred compensation plans. MPH can require a waiver or release form from the patient or patient's family authorizing the hospitals to obtain account information from financial or commercial institutions, or other entities that hold or maintain the monetary assets, to verify their value. For purposes of determining eligibility for Discounted Payment, documentation of income shall be limited to recent pay stubs or income tax returns. Information received from patients in connection with these applications may not be used for collection activities; however, this does not prohibit the use of information obtained by the hospital or its collection agencies independently of the application process for Charity Care or Discounted Payment.



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MPH's patient registration, emergency departments as well as Ethos Management will understand the charity care policy and will be able to direct questions regarding the policy to the proper hospital representative.

The Patient Financial Counselor (PFC) will attempt to identify potential charity care patients at admission or while the patients are in-house.

**Patient Financial Counselor Procedure**

The PFC shall screen patients for potential linkage to government/county programs. During the screening for eligibility process, the PFC should secure the application. The application is used to determine eligibility for Charity Care and Discounted Payment programs.

**Patient Qualification & Eligibility**

The criteria for eligibility is based upon a patient's individual or family income as compared to the current year's Department of Health and Human Services Federal poverty guidelines. This guideline is reviewed annually, subject to changes in the consumer price index, and is published each year. A financially qualified patient who has family income at or below 400% of the Federal poverty level will be eligible for a 100% (free) discount, with a sliding scale discount for financially qualified patients with an individual or family income from 401% to 500% of the Federal poverty level.

In determining eligibility under the charity care policy, MPH can consider a patient's income and monetary assets. In order for the hospitals to determine monetary assets, the following assets are excluded: retirement or deferred compensation plans qualified under the Internal Revenue Code or other nonqualified deferred-compensation plans. In determining eligibility, the MPH cannot count the first \$10,000 of the patient's monetary assets, nor shall 50% of the patient's monetary assets over the first \$10,000 be counted. In determining eligibility for the Discounted Payment program, MPH will only request a patient's income for review.

**Definition of Income**

For the purpose of determining income, all sources of income will be included in the calculation of financial need, including employment income and any unearned income. Self-employment income will be based on the gross



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receipts as reported on the individual's last Federal tax return. For purposes of determining eligibility for discounted payment, documentation of income shall be limited to recent pay stubs or income tax returns.

**Some examples of income**

Income includes money wages and salaries before any deductions; gross receipts from non-farm self-employment (including business, professional enterprise, and partnership, before deductions), gross receipts from farm self-employment (receipts from a farm which one operates as an owner, renter, or sharecropper, before deductions for farm operating expenses, excluding non-cash expenses); regular payments from Social Security, railroad retirement, unemployment compensation, strike benefits from union funds, worker's compensation, automobile insurance, veteran's payments, public assistance, (including Temporary Assistance for Needy Families, supplemental security income, emergency assistance money payments, and non-federally funded general assistance, or general relief money payments, and training stipends; alimony, child support, and military family allotments or other regular support from an absent family member or someone not living in the household; private pensions, government, employee pensions (including military retirement pay), and regular insurance or annuity payment; college or university scholarships, grants, fellowships, and assistantships; and dividend, interest, net rental income, net royalties, and net gambling or lottery winnings,

**Some examples of what would not be included as income**

Capital gains, any assets drawn down as withdrawal from a bank, the sale of primary residence, tax refunds, gifts, loans, lump-sum inheritance, and one-time insurance payments. Also excluded are non-cash benefits, such as the employer-paid or union paid portion of medical insurance or other employee fringe benefits, food or housing received in lieu of wages, the value of food and fuel produced and consumed on farms, the imputed value of rent from owner-occupied, non-farm or farm housing, and such Federal non-cash benefits programs as Medicare, Medi-Cal, Supplemental Nutrition Assistance Program (food stamps), school lunches, and housing assistance.

**Definition of Assets**



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Assets include, but are not limited to, cash, checking accounts, saving accounts, stocks, bonds, certificates of deposit, cash value of life insurance policies, and equity in property owned.

**Exemptions to Assets:**

- The first \$10,000 of monetary assets and 50% of monetary assets over the first \$10,000.
- Primary place of residence.
- All personal property including, but not limited to, household goods, and medical equipment.
- Assets held in pension plans.
- Other assets at our discretion that we may believe are in the patient's best interest to exempt.

**VERIFICATION OF INCOME AND MONETARY ASSETS**

For purposes of determining eligibility, patients are responsible to make every effort to provide information that is necessary for the hospital to make a determination. Information required for eligibility determination may include, but is not limited to, the following:

- MEDICAL ASSISTANCE ELIGIBILITY/DENIAL NOTICE, IF APPLICABLE
- SOCIAL SECURITY CHECK STUBS
- BANK STATEMENTS, CHECKING AND SAVINGS
- WORKERS' COMPENSATION CHECK STUBS
- UNEMPLOYMENT CHECK STUBS
- PROOF OF DEPENDENCY MAY BE REQUIRED IN ORDER TO CLAIM A DEPENDENT CHILD



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- OTHER REASONABLE INFORMATION THAT THE AHMC HOSPITALS MAY DEEM RELEVANT IN ASSISTING THEM IN MAKING THE MOST APPROPRIATE CHARITY CARE DETERMINATION

MPH requests patients to attest to the patient's family income set forth in the patient's application. In determining a patient's total income, MPH may consider other financial assets and liabilities of the patient, as well as patients' family income, when assessing the ability to pay. If a determination is made that the patient has the ability to pay the patient's bill, such determination does not preclude a reassessment of the patient's ability to pay upon presentation of additional documentation (e.g., regarding essential living expenses).

Paycheck stubs are preferable with income listed for the three consecutive months prior to the month the application is received plus statements of all other income received, as defined in the Definition of Income section of this policy. An income statement is recommended for all self-employed persons. In the absence of income, a letter of support and/or declaration of no income can be accepted from the patient and/or responsible party with the letter detailing how the patient's current living needs are being met.

- W-2 FORM OR PAY STUBS
- SELF EMPLOYED SCHEDULE C FORMS

Failure to provide reasonable and necessary requested information will be grounds for denial of charity care. Income may be verified using information for either the previous 12 months or that is annualized based on partial year information. In addition to historical information, future earnings capacity, along with the ability to meet a patient's obligations within a reasonable time, may be considered in connection with a patient's application. Providing false information or excluding requested information may result in denial of application and eligibility. This financial information is considered confidential and is protected to ensure that such information will only be used to assist in enrollment or evaluating eligibility for financial assistance. Furthermore, this information may not be used for collection activities; however, this does not prohibit the use of information obtain by MPH or its collection agencies independently of the application process for charity care.



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**GENERAL APPLICATION GUIDELINES**

An application, whenever possible, should be submitted and approved before services are provided; however, no application will be required, or financial consideration taken into account, for emergency medical treatment or services that are provided without advance notification from a physician or other referral source. Applications should be completed as soon as possible keeping in mind the patient's medical needs as the primary focus. Applications to cover emergency treatment will be made after the services are provided.

It is crucial that charity care applicants cooperate with MPH's need for accurate and detailed information within a reasonable time frame. If information is not legible, or is incomplete, applications may be denied or returned to applicants for revision or supplemental information, subject to management's discretion.

Upon approval for charity care, the patient's application and supporting documentation may be used for re-evaluation for future services, along with other updated pertinent supplemental information, for up to six months. Exceptions may be granted during this six-month period based on management's discretion, taking into consideration any change in circumstances from the time of the initial approval.

**RESTRICTIONS ON COLLECTION ACTIVITIES BY AHMC AND THE  
AHMC HOSPITALS**

MPH will not use wage garnishment or place a lien on, or notice or conduct the sale of, a qualified charity care patient's primary residence as a means of collecting unpaid hospital bills.

MPH will not pursue collection action against a qualified charity care patient who has clearly demonstrated that he or she does not have sufficient income or assets to meet any part of his or her financial obligation.

MPH will not use a forced court appearance to require a qualified charity care patient or responsible party to appear in court.

MPH will not garnish wages for the financially qualified charity care patient.

Once charity care status is determined, it will be applied retroactively to all qualifying accounts



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For an uninsured patient or for a patient with high medical costs, MPH shall not report adverse information to a consumer credit reporting agency or commence civil action against the patient for nonpayment for at least 180 days after initial billing.

If an uninsured patient has requested charity assistance and/or applied for other coverage and is cooperating with the hospitals, the hospital will not pursue collection action until a decision has been made that there is no longer a reasonable basis to believe patient may qualify for coverage.

**ADDITIONAL RESPONSIBILITIES FOR PATIENTS WHO HAVE  
RECEIVED DISCOUNTED PAYMENT**

When a patient has been approved for a discounted payment, MPH will work with the patient or the responsible party to establish a reasonable payment option, taking into consideration the patient's family income and essential living expenses. If the hospital and the patient cannot agree on the payment plan, the hospital shall offer a reasonable payment plan, meaning monthly payments that are not more than 10% of the patient's monthly family income, excluding deductions for essential living expenses. For purposes of creating a reasonable payment plan, "essential living expenses" means expenses for any of the following: rent or house payment and maintenance, food and household supplies, utilities and telephone, clothing, medical and dental payments, insurance, school or child care, child or spousal support, transportation and auto expenses, including insurance, gas, and repairs, installment payments, laundry and cleaning, and other extraordinary expenses.

If a patient complies with a payment plan that has been agreed upon by MPH, Ethos Management, Inc. will not pursue collection action.

An extended payment plan may be declared no longer operative after the patient's failure to make all consecutive payments during a 90-day period. Before declaring an extended payment plan no longer operative, the hospital shall: (1) make a reasonable attempt to contact the patient by phone and to give notice in writing that the extended payment plan may become inoperative, and of the opportunity to renegotiate the extended payment plan; and (2) if requested by the patient, attempt to renegotiate the terms of the defaulted extended payment plan. The hospital, or its collection agency, shall not report adverse information to a consumer credit reporting agency or commence a civil action against the patient or responsible party for



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nonpayment prior to the time the extended payment plan is declared to be no longer operative. The telephone call and notice provided for above may be made to the last known telephone number and address of the patient.

**COLLECTION POLICY**

Accounts will not be sent to a collection agency if the patient is attempting in good faith to settle the account by negotiating a payment plan or is making regular partial payments. Any extended payment plans negotiated with a qualified patient under the discounted fee arrangement must be provided without interest so long as the patient does not default on their payment arrangement.

Any extended payment plans negotiated with a qualified patient under the discounted fee arrangement must be provided without interest so long as the patient does not default on their payment arrangement.

If a patient is appealing a denial of insurance coverage or payment and is making a reasonable effort to keep the MPH informed of the patient's appeal, the account should not be reported to a consumer credit reporting agency until a final determination is made on the appeal. In any event, for an uninsured patient or for a patient with high medical costs, MPH shall not report adverse information to a consumer credit reporting agency or commence civil action against the patient for nonpayment before 180 days after initial billing.

Accounts may be sent only to collection agencies that have been provided with, and have agreed in writing to abide by, the hospital's standards and scope of practices for the collection of debt.

**APPLICATION PROCESS**

A completed MPH Financial Assistance Application (see attached Exhibit) will be processed by the hospital's admitting department, Patient Financial Counselor or Ethos Management, Inc. staff in accordance with this policy. When the MPH Financial Assistance application is received, the financial counselor will review and determine whether the application is complete and whether the documentation supports eligibility for Charity Care or Discounted Payment.

The PFC is responsible to verify that all figures used to calculate eligibility are correct, and if needed, they have authority to seek additional verification



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before submitting the application for approval. The Chief Financial Officer (CFO) will evaluate the recommendations, verify calculations and documentation and either approve, deny, or forward the application to the appropriate person for further consideration as may be necessary.

Patients who are provided a discounted payment must sign a written agreement to pay the amount of the hospital bill remaining after deducting the discount. The patient will receive a bill showing charges, the amount of the discount and the amount due. Professional services provided by physicians and other services provided by outside vendors are not covered by this policy. Patients seeking a discount for such services should contact the physician or outside vendor directly. Patients should also be informed that emergency physicians who provide emergency medical services in the hospital are required by law to provide discounts to uninsured patients or patients with high medical costs who are at or below 400% of the Federal poverty level. This statement shall not be construed to impose any additional responsibilities upon the hospitals.

Patients who do not provide the requested information necessary for the hospital to completely and accurately assess their financial situation in a timely manner and/or who do not cooperate with efforts to secure governmental health care coverage will not be eligible for Charity Care or Discounted Payment.

This policy is available in English, Spanish, and Chinese. The written notices of Charity Care and Partial Charity Care will be posted in the Emergency Room, Outpatient Services, and Admitting Department where patients are presented for services.

To obtain more information on how to apply for Charity Care or Discounted Payment, patients should contact a hospital PFC for assistance or visit our website [montereyparkhosp.com](http://montereyparkhosp.com).

### **REVENUE CLASSIFICATION**

It will be the responsibility of the Patient Financial Services Director (PFS) to maintain the integrity of account classification on the hospital's patient accounting system. Prior to month-end close, the PFC is responsible for validating a detailed report listing critical changes in account class between self-pay and charity care for any AR account assigned in-system (Evident).



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The PFS shall use those reports to update the changes in the patient accounting system prior to the month-end.

Critical changes in account class are defined as:

- Any account originally assigned to the PFC as self-pay that is re-classed as a result of meeting the criteria for Charity Care or Partial Charity Care (a patient with high medical costs) patients.
- Any account originally assigned to the CBO as Charity Care or Partial Charity Care that is re-classed to self-pay as a result of denying charity care.

**MAXIMUM OUT-OF-POCKET**

As outlined in the hospital's charity care guidelines, a maximum out-of-pocket payment will be applied to all patients whose income falls within the hospital's guidelines.

Patient or family out-of-pocket medical expenses will not exceed 10% of the patient's family income (excluding deductions for essential living expenses) within a 12-month period, if the patient's family income is at or less than 400% of the Federal poverty level.

**DENIED CHARITY CARE RECOMMENDATIONS**

In the event the CFO denies a patient's application for charity care, documentation is to be placed in the hospital's collection system explaining the reasons for the rejection of the application. The CFO is also to indicate on the Confidential Financial Application the reason for denial and the date of the denial. The packet is then to be forwarded to PFS for review. After an initial review and discussion with the CFO, those patient accounts where disagreement still prevails, and the accounts that meet MPH guidelines for Charity Care as set forth here, a denial summary will be sent to the respective AHMC Corporate Vice President of Finance for resolution at:

AHMC Health Care Inc.



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500 E Main Street

Alhambra, CA 91801

Attention: VP - Finance

In the event that a patient disputes an eligibility determination, the patient may seek review from the CFO or other designated hospital representative.

**THIRD PARTY PAYER LANGUAGE**

Charity care will be granted on an "all, partial, or nothing" basis. There is a category of patients who qualify for Medi-Cal, but who do not receive payment for their entire stay. Under the charity care policy, these patients are eligible for charity care write-offs. These write-offs do not include Share of Cost (SOC) amounts that the patient must pay before the patient is eligible for Medi-Cal. In addition, the hospital specifically includes as charity care the charges related to denied stays, denied days of care, and non-covered services. These Treatment Authorization Request (TAR) denials and any lack of payment for non-covered services provided to Medi-Cal patients are to be classified as charity care. These patients are receiving the service, and they do not have the ability to pay for it. In addition, Medicare patients who have Medi-Cal coverage for their co-insurance/deductibles, for which Medi-Cal does not make payment, and for which Medicare does not ultimately provide bad debt reimbursement, will also be included as charity care. These patients are receiving a service for which a portion of the resulting bill is not being reimbursed.

**EMERGENCY PHYSICIANS**

Emergency physicians who provide emergency medical services in a hospital that provides emergency care are also required by law to provide discounts to uninsured patients or patients with high medical costs who are at or below 400% of the Federal poverty level. This statement shall not be construed to impose any additional responsibilities upon the AHMC hospitals.

**CUSTODIAN OF RECORDS**

Ethos Management, Inc. will serve as the custodian of records for all charity care documentation for all accounts identified by the PFC and PFS.



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**APPROVAL PROCESS:**

**Charity Care assistance must be approved by the hospital's CFO**

**2024 Federal Poverty Guidelines**

**UP to 500% FPL = Discount to Medicare DRG RATE**

**Up to 400% FPL = 100% Charity Write Off**

Household Size	100%	200%	300%	400%	500%	600%
1	15,060.00	30,120.00	45,180.00	60,240.00	75,300.00	90,360.00
2	20,440.00	40,880.00	61,320.00	81,760.00	102,200.00	122,640.00
3	25,820.00	51,640.00	77,460.00	103,280.00	129,100.00	154,920.00
4	31,200.00	62,400.00	93,600.00	124,800.00	156,000.00	187,200.00
5	36,580.00	73,160.00	109,740.00	146,320.00	182,900.00	219,480.00
6	41,960.00	83,920.00	125,880.00	167,840.00	209,800.00	251,760.00
7	47,340.00	94,680.00	142,020.00	189,360.00	236,700.00	284,040.00
8	52,720.00	105,440.00	158,160.00	210,880.00	263,600.00	316,320.00

For each additional person, add \$4,540

**\*Patients who qualify for Charity services but are >400% FPL will be given a 60% discount for outpatient services.**

**SELF-PAY PATIENT DISCOUNT ELIGIBILITY REQUIREMENTS:**

1. A patient who does NOT qualify for charity care under the charity care program and who does not have insurance or who has inadequate insurance coverage and are considered "Self-Pay" will be eligible for a prompt payment discount.
2. A patient who qualifies for a prompt payment discount must make a full deposit of estimated charges at the time of or prior to receiving services in order to qualify for the prompt payment discount.
3. If a patient makes other payment arrangements, the patient will be billed for the remainder of the patient's balance due and the balance must be paid in full within 30 days of receipt of the bill. If payment is not received with 30 days, the prompt payment discount will be rescinded and the billed full charges will be due and payable upon receipt of the bill.



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4. Cosmetic procedures are excluded from the prompt payment discount program.
5. Discount payments require full payment at the time of service or within 30 days after discharge or the date of service unless other arrangements have been made.

**SELF-PAY DISCOUNT**

1. For Emergency Room patients, use the ER Flat Rate Discount Table.
2. For Out Patient Surgeries and Diagnostic Services, use the OP Flat Rate Schedule.
3. For In Patient stays, use the discounted per diem rate based on the level of care.



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**Exhibit – Confidential Financial Assistance Application**

**Monterey Park Hospital Financial Assistance Application**

AHMC Healthcare Inc.'s Financial Assistance Program provides financial assistance to patients with medically necessary healthcare needs with low-income, uninsured or underinsured, ineligible for a government program, and is otherwise unable to pay for medically necessary care based on their individual family financial situation. To determine if a patient/guarantor qualifies for financial assistance, we need to obtain certain financial information. Your cooperation will allow us to give all due consideration to your request for financial assistance. **This application is used to determine eligibility for both Charity Care (free care) and Discounted Care. If you only apply for Discounted Care, you may receive less financial assistance than what may be available under Charity Care. Please send the completed application and supporting documentation to the facility where services were rendered. Visit the Help with Paying my Bill page on <https://ahmchealth.patientsimple.com/> for more information. You can also find the facility address on your statement.**

**Facility:**  Anaheim  Garfield  Greater El Monte  Monterey Park  
 Parkview  San Gabriel  Seton  Coastsider  Whittier

**Name:** \_\_\_\_\_ **Sex:** \_\_\_\_\_

**Account #:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Contact#:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_  
**Zip:** \_\_\_\_\_

**Dependent Information:** **# of Dependent on Tax Return:** \_\_\_\_\_

Name	Relationship	Age	Gender

**Name of Personal Banking Institution:** \_\_\_\_\_

**Balance:** \$ \_\_\_\_\_

**Name of Business Banking Institution:** \_\_\_\_\_

**Balance:** \$ \_\_\_\_\_



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**Monthly Wages/Income**

Self Wages:	\$ _____	Retirement/Pensions:	\$ _____
Spouse Wages:	\$ _____	Alimony/Child Support:	\$ _____
Other Family Member Wages:	\$ _____	Military Family Allotments:	\$ _____
Social Security:	\$ _____	Rent/Dividends/Interest:	\$ _____
Unemployment Benefits:	\$ _____		

**Monthly Expenses**

Mortgage/Rent:	\$ _____	Utilities:	\$ _____
Auto Loans:	\$ _____	Hospital Bills:	\$ _____
Telephone:	\$ _____	Food:	\$ _____
Credit Cards:	\$ _____	Gasoline:	\$ _____
Child Care:	\$ _____	Other:	\$ _____

**Please send the most recent following supporting documentation: Income Tax Filings or W-2s, 3 Bank Statements, 4 Pay Check Stubs, and proof of expenses.**

My signature attests that the information I have provided on this form is accurate and true to the best of my knowledge.

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Print Name  
Date

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Signature